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**Harrogate Convention Centre  
25th-27th January 2022**

### Shell Scheme Name Panel Form

Full Circle Events & Exhibitions Ltd  
Engels House, Victoria Mills  
Weaste Trading Estate  
Liverpool Street  
Salford M5 5HD  
Email: [Exhibit@Fullcircleeventsltd.co.uk](mailto:Exhibit@Fullcircleeventsltd.co.uk)  
Tel: 0161 393 3949 Fax: 0161 873 7688



**Our Ref:**

**3161**

**Please Return By:**

**17th December 2021**

Please complete the details below and return to: [Exhibit@Fullcircleeventsltd.co.uk](mailto:Exhibit@Fullcircleeventsltd.co.uk)

**We wish to have the following details appear on our name panel:  
Name to be a maximum of 40 Characters and spaces**

**Company Name:**

**Stand Number:**

**Notes:**

- 1) In all cases, standard upper and lower case lettering will be used
- 2) In all cases, abbreviations will be used (ie: Limited = Ltd / Company = Co / Brothers = Bros)
- 3) Please indicate special additions eg; è, ò, ñ, etc.
- 4) If the above details are not submitted by the return-by date, the company name given to us by the show organisers will be used
- 5) A charge of £25.00 per name panel will be made for any on-site name panel alterations

*Please keep a copy of this form for your records*

**Details:**

<b>Company Name:</b>					
<b>Contact Name:</b>					
<b>Contact Email:</b>					
<b>Contact Tel:</b>					
<b>Date Completed:</b>					
<b>Internal Use Only</b>	Added to Database:	Initials	Batch No	Date	Proof Checked