



HEALTH AND SAFETY INFORMATION

Harrogate
Convention Centre
King's Road
Harrogate, HG1 5LA

Please fill out and return by Wednesday 3 December 2021 to: BTME@bigga.co.uk

1. THE HEALTH & SAFETY AT WORK ACT, ETC 1974 (HASAWA74)

It is a condition of entry into the exhibition that every Exhibitor, Contractor, sub-Contractor, supplier and their agents comply with HASAWA74 and all other legislation covering the venue and any activities undertaken on site. The Exhibitor accepts that it is their legal and moral responsibility to ensure that their own and others health and safety is not put at risk by their actions (or inactions) throughout tenancy.

Our Health & Safety representative on the stand will be

Exhibitor Stand N°

Job Title Mobile N°

Our designated COVID-19 representative on the stand will be

Exhibitor Stand N°

Job Title Mobile N°

TO BE SIGNED BY A COMPANY MANAGER:

Authorised by Date

Print Name Job Title

☐ We are **SHELL SCHEME** only. We have made our stand staff aware of the potential risks present onsite and will copy them in with the safety bulletin. All risks associated with our exhibits, activities, demonstrations and work practices that affects either our workforce, others working on site or members of the public will be controlled to a level that is as low as is reasonably practicable.

☐ We are **SPACE ONLY**. My principle Contractor (named overleaf) has undertaken a specific Risk Assessment and Method Statement for this event in accordance with HASAWA74 and have trained and notified their staff and sub-Contractors in all such areas identified as being of risk. A copy will be provided to the event organiser prior to arrival on site.

☐ I have ensured that our Principle Stand Contractor(s) have a suitable and sufficient Method Statement prepared for the show – and they have satisfied me of their competence to undertake the tasks required of them.

☐ I will make available at the show a copy of our own companies Health & Safety Policy & Risk Assessment. Our stand staff will be sufficiently instructed and trained in relevant matters in order to carry out their tasks competently.

☐ I confirm that our company, along with associated contractors and employees, will comply with all safety instructions provided by the Event Organiser, the Venue or their representatives.

For **SHELL SCHEME** please check **a & d**. For **SPACE ONLY** please check **b,c & d**



BIGGA
British and International
Golf Greenkeepers Association

Coxwold House, Birch Way, Easingwold Business Park, Easingwold, York YO61 3FB

T: 01347 833 800 | E: BTME@bigga.co.uk | W: www.bigga.org.uk

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2. OUR PRINCIPLE CONTRACTOR* IS:

Include: *Stand fitters, *Exhibit or Hazardous Waste Management, etc. *if applicable.

A. STAND FITTER (Does not apply to SHELL SCHEME stands)

Company:

Contact name:

Address:

.....

Postcode: Telephone:

B. LIFTING CONTRACTOR (only if organisers permit you to appoint your own)

Company:

Contact name:

Address:

.....

Postcode: Telephone:

C. HAZARDOUS WASTE MANAGEMENT CONTRACTOR

Company:

Contact name:

Address:

.....

Postcode: Telephone:

Please ensure that Contractors have, and operate to, a scheduled working rota if applicable. If you require any arrangements outside of normal hours, please contact lucy@bigga.co.uk.

Remember to take a copy of this for your records



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