



AV / IT Services - Order Form

Please contact us if you have not received confirmation of your order within 7 days.

Event Name:		Start Day:		Today's Date:	
Exhibitor Contact Details		Stand Name / No.:			
Contact Name:		Company Name:			
Company Address:		Company Tel.:			
		Company Fax:			
Postcode:		Company Email:			

PC's & PERIPHERALS		Prices		QTY	TOTAL
PC or Laptop Hire	DAILY	£50.00			
	EVENT	£150.00			
Laser Printer	DAILY	£25.00			
	EVENT	£75.00			
22" LCD Screen (Tabletop stand or wall mount)	EVENT	£75.00			
32" LCD Screen (Tabletop stand or wall mount)	EVENT	£150.00			
42" Plasma Screen (inc. floorstand or wall mount)	EVENT	£225.00			
50" Plasma Screen (inc. floorstand or wall mount)	EVENT	£300.00			
63" Plasma Screen (inc. floorstand or wall mount)	EVENT	£450.00			
83" and 108" Plasma Screen		POA			
DVD Player	DAILY	£5.00			
	EVENT	£15.00			

TECHNICIAN SUPPORT		QTY	TOTAL
IT Technicians	£25.00 per hour		
		QTY	TOTAL

Delivery, set up and collection is free of charge for this event.

Also available: Pa systems, Stand lighting, Projection, Bespoke stand design and build.

For any additional Information, advice or assistance please contact our hire team on 01423 857830 or email: info@ftav.co.uk	Sub Total	
	VAT @ 20%	
	Total	

PAYMENT

If you wish to pay by Credit / Debit Card, please tick the box and we will contact you for the card details.

CREDIT CARD <input type="checkbox"/>	CHEQUE <input type="checkbox"/>	Amount £		Contact number 1 :	
Name :				Contact number 2 :	
Please find enclosed a cheque totalling £ <input type="text"/> payable in Sterling drawn on a UK Bank made payable to FT Audio Visual Ltd.					

PLEASE ENCLOSE PAYMENT WITH ORDER & RETAIN A COPY OF THIS FORM FOR YOUR RECORDS.

FT Audio Visual Ltd does not store any card payment details, therefore any card information will be destroyed after processing the payment